

CHECKLIST FOR NGO Darpan Registration

- PAN Card number of the NPO (automatically verified online).
- Original Registration certificate and complete Memorandum of Association (MOA) or Trust Deed. Clearly showing the stamp/e-sign of the Office of Registrar of Societies / Trust/Section 8 Companies any other registering authority.
- Scanned copy of By-Laws of the Organization
- Certified list of present Governing Body Members
- The latest Resolution copy, if any

Note: If any of the above documents are in vernacular languages other than Hindi or English, the translated version of the documents in Hindi or English should be duly attested by the head of the organization and scanned and merged with the original documents to create a single PDF file.

- PAN and Aadhaar Card Numbers of Chairman/President/Secretary/Treasurer/members or equivalent post in the organization, which will be automatically verified online. A minimum of 1 office bearers is required.
- The email and mobile number used for the signing-up process should belong to the organisation's Chairman/President/ Secretary/Treasurer or equivalent designation(not external consultants)

NITI Aayog does not issue any Physical Darpan certificate, it only provides Darpan registration ID to NPOs on the basis of self-declared affidavit.

Need help with your NGO Darpan registration?

📞 Call us at: 88673 48678

🌐 Explore more at: www.ngoguide.net