



## CHECKLIST FOR NGO **12A & 80G PRIOR PERMISSION**

1. Certified copy of incorporation document of Trust/Societies ( Byelaws/trust deed)
2. Self-certified copy of the registration with Registrar of Companies or Registrar of Firms or societies or Registrar of Public Trusts
3. Organization PAN Card
4. Board Member's details
  - a. Name
  - b. Address
  - c. Aadhaar Number or PAN number
  - d. Phone number
  - e. Email Id
  - f. Complete Postal Address with PIN code
5. Annual financial statements for three preceding financial years if available (last 3 years ),
6. ITR and 10B for last three years,if available
7. DARPAN Registration Details
8. If the organization has FCRA registration – details of the registration

**Need help with your 12A & 80G Prior Permission**

📞 Call us at: 88673 48678

🌐 Explore more at: [www.ngoguide.net](http://www.ngoguide.net)